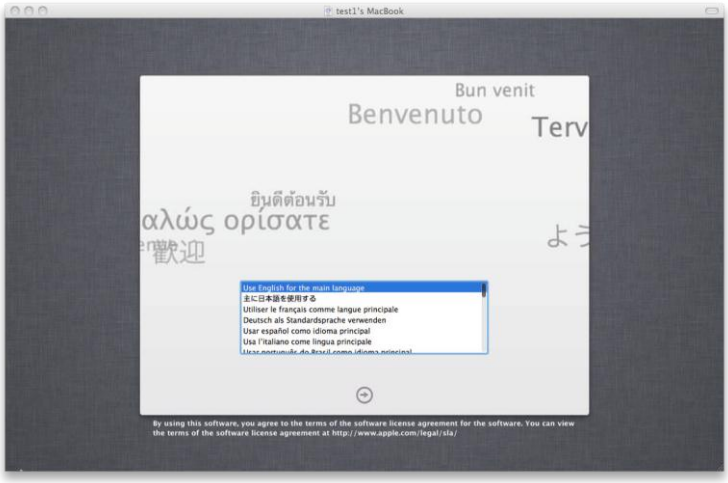
User Guide for...

Setting Up Your New MacBook

Step 1:

When you first turn on your MacBook a Welcome screen will appear.


test1's MacBook
Bun venit
Benvenuto
Terv
ยินดีต้อนรับ
αλώς ορίσατε
歡迎
Use English for the main language
主に日本語を使用する
Utiliser le français comme langue principale
Deutsch als Standardsprache verwenden
Usar español como idioma principal
Usa l'italiano come lingua principale
By using this software, you agree to the terms of the software license agreement for the software. You can view the terms of the software license agreement at http://www.apple.com/legal/sla/

Step 2:

Select Australia as the country or region and then click Continue.

test1's MacBook
Welcome
In just a few steps, you can register and set up your Mac.
Choose your Country or Region.
United States
Canada
United Kingdom
Australia
New Zealand
Ireland
Show all
Back
Continue
Do you need to hear instructions for setting up your Mac?
To learn how to use VoiceOver to set up your computer, press the Escape key now.

Step 3:

Select Australian as your keyboard and then click Continue

Step 4:

You may be asked to set up a wireless connection. Click Continue and then click Continue again to skip this step for now.

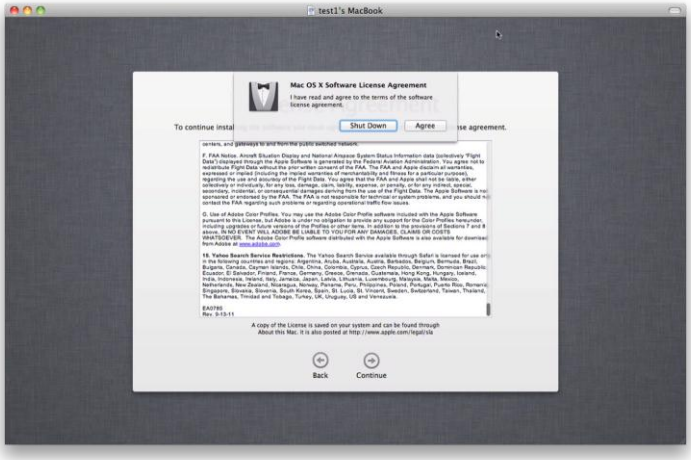
Step 5:

You will be asked if you already own a Mac? Select the Do Not transfer my information button and then click Continue

test1's MacBook
Transfer Information to This Mac
If you have important information on another Mac or Windows PC, you can transfer it to this Mac. You can also transfer data from a Time Machine backup or another startup disk.
How do you want to transfer your information?
From another Mac
From a Windows PC
From Time Machine or other disk
Don't transfer now
You can transfer information later using Migration Assistant.
Back
Continue

Step 6:

You will need to agree to the Apple License Agreement. Click Continue and then Agree to accept the terms of the license agreement.



Step 7:

The Registration Information screen appears next. Do not put any information in any of the text boxes, just click Continue and then click Continue again.

test1's MacBook
Some of your registration information is missing.
To enter the information, click Go Back and check the fields marked with red arrows. If you don't want to send your personal information, click Continue.
Continue
Go Back
First Name
Last Name
Company or School
Address
Town or City
County, State, Province, or Region
Postal Code
Email Address (if you have one)
Phone Number
Keep me up to date with Apple news, software updates, and the latest information on products and services.
To learn how Apple safeguards your personal information, review the Apple Customer Privacy Policy.
Privacy Policy
Back
Continue

Step 8:

On the Create Your Computer Account screen, enter your full name. Your account name will automatically be filled in for you. Enter a password and a password hint and click Continue.

test1's MacBook
Create Your Computer Account
Enter a name and password to create your computer account. You need this password to administer your computer, change settings, and install software.
Full Name: FirstName.LastName
Account Name: firstnamelastname
This will be used as the name for your home folder and can't be changed.
Password:
Verify:
Require password when logging in.
Password Hint: Something to remember your password
Enter a hint to help you remember your password. Anyone can see the hint, so choose a hint that won't make it easy to guess your password.
Back
Continue

Step 9:

Your account is then created and you can either select a picture for your account or take a photo of yourself.

Step 10:

Select Time Zone screen. Click on the western side of the map of Australia and then from the drop down box select Perth-Australia as the Closest City. Click Continue.

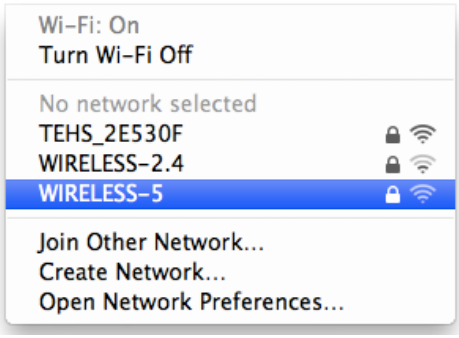
test1's MacBook
Select Time Zone
To select a time zone, click the map near your location and choose a city from the Closest City menu. You can also have the time zone change automatically, if possible, based on your current location.
Set time zone automatically using current location
Time Zone: Australian Western Standard Time
Closest City: Perth - Australia
Back
Continue

Step 11:

Ensure the mouse pointer is over the text box and scroll as demonstrated on screen. Click Start using Mac OS X Lion and you've successfully created your account!

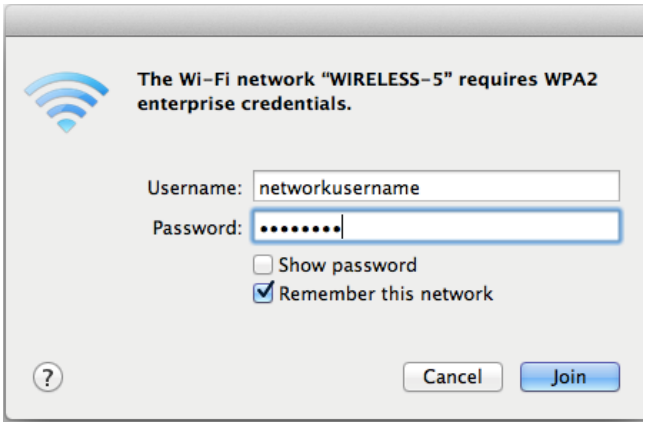
Step 12:

You can only connect to the school's wireless network in a classroom at Canning Vale College. Once logged in to the Macbook using the name and password you just created, click the small wireless button at the top right of the screen. Then click on WIRELESS-5.



Step 13:

When the computer asks for a username and password, type in your network username and password, not the username and password you log in to the Macbook with.



Step 14:

The computer will ask you to accept the school's wireless certificate, just click Continue.

Verify Certificate
Authenticating to network "WIRELESS-5"
Before authenticating to server "E4174S01SV001.green.schools.internal", you should examine the server's certificate to ensure that it is appropriate for this network.
To view the certificate, click 'Show Certificate'.
Show Certificate
Cancel
Continue

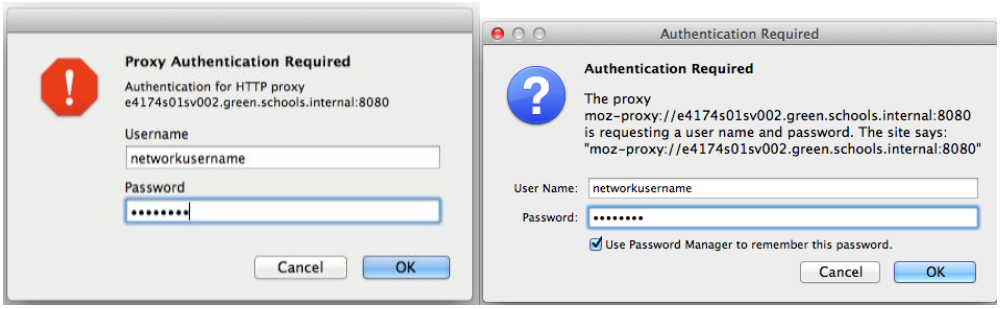
Step 15:

Type in the username and password that you log in to your Macbook with and click Update Settings.

You are making changes to your Certificate Trust Settings. Type your password to allow this.
Name: macusername
Password:
Cancel
Update Settings

Step 16:

When connecting to the internet, you will see a box like the following. Simply use your network username and password to access the internet. You may need to type **green** before your network username.



Backups:

It is recommended that you use Time Machine to back up your MacBook. Time Machine is a program provided by Apple which allows you to use an external hard disk drive (HDD) to backup all of your files saved on your MacBook.

Apple have a help article on how to use Time Machine at the below link.

http://support.apple.com/kb/HT1427

Important note:
You should back your work up every night to ensure you don't lose any important files. You can still copy files to a USB thumb drive but they will only store a limited number of files. Time Machine takes a complete picture of your MacBook and if you need to re-image your MacBook in the Library you can easily restore all the software, settings and files that were originally on the MacBook.

Enjoy your new MacBook and remember to look after it.